

Village of Dorchester Finance Committee Meeting

Date: Tuesday, November 10, 2020 6:30 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Schauer at 6:45pm.
2. Present were Trustee Schauer, Trustee Klemetson and Trustee Lageman. Also present was Deputy Clerk/Treasurer Christie Erikson.
3. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve financial activity for October, 2020. Motion carried 3-0.
4. Discuss and possible recommendation on 2021 General Fund Budget. Action was taken at the October 7th meeting.
5. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to adjourn. Motion carried 3-0. Meeting was adjourned at 6:51pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Tuesday, November 10, 2020

7:00 pm Municipal Building, 250 Parkside Drive, Dorchester WI

Mnutes:

1. Meeting was called to order by President Schwoch at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Lageman, Trustee Klemetson, Trustee Schauer, Trustee Goldschmidt, Trustee Klimpke and Trustee Carter. Also present were Deputy Clerk/Treasurer Christie Erikson, Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, and Kevin O'Brien – TP Printing.
4. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve the agenda. Motion carried 7-0.
5. Public Input. President Schwoch reminded the board of the Caucus coming up.
6. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve minutes of the October 7, 2020, Board Meeting. Motion carried 7-0.
7. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve minutes of the October 15, 2020 Special Board Meeting. Motion carried 7-0.
8. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve October, 2020 Audit Report, and receive November, 2020 Audit Report from Deputy Clerk-Treasurer. Motion carried 7-0.
9. Water/Sewer manager Rick Golz reported that he started the Rare Earth Chemical. He will know in time if it is working or not.

10. Public Works Supervisor Clint Penney reported that they have the summer equipment put away and brought out the winter equipment. They are also changing the cab on the Sterling plow truck.
11. Deputy Clerk/Treasurer Christie Erikson reported that the office will be closed November 24 – November 27, 2020.
12. Zoning: Building Permits Update – Randy Younker, Randy’s Body Shop: Storage Shed
Mid-Country Homes: 3 Modular homes on Willow Ct.
13. Police Committee Update. They will be starting testing and conducting interviews on Saturday, December 5, 2020.
14. Discuss and possible action on installing a motion sensed light above west door on Village Hall.
15. Discussion about payroll services for Dorchester Park Corporation & Dorchester Cemetery – Both the Park Board and Cemetery will take care of it on their own.
16. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve Clark County Sheriff’s Department temporary contract for Village of Dorchester Police Services with the suggestions from our insurance company, Spectrum Insurance Group, included in contract. Motion carried 7-0.
17. Central Fire & EMS district proposed budget to include extra \$7,000 for blacktop.
18. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve addresses for Dorchester Residents as amended. Motion carried 7-0.
19. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve the estimated cost to rekey Village Buildings. Motion carried 7-0.
20. Motion was made by Trustee Lageman, seconded by Trustee Carter to denied a sewer credit for property at 107 S. 3rd Street. Motion carried 7-0.
21. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve the estimate from Staab Construction for repairs to the Water Treatment Plant. Motion carried 7-0.
22. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve the estimate from Municipal Well & Pump – stripping tower chemical treatment. Motion carried 7-0.
23. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve Trustee Tom Carter as #1 representative and Trustee Klimpke as #2 representative to attend Central Fire & EMS meetings along with current representatives, Trustee Klemetson and President Schwoch. Motion carried 7-0.
24. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve snowmobile routes for 2020-2021 through the Village. Motion carried 7-0.
25. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to have Trustee Schauer investigate and negotiate with Bruce Arthurs’ bid to fulfill raze order in regards to property at 128 S 2nd Street and bill the property owner for incurred costs and bring back information to next board meeting. Motion carried 7-0.
26. The Public Works Committee recommended to the Board the preliminary budget numbers for 2021 Sewer, Water and Public Works Department.

27. Updated the 2021 draft budgets for General Fund, Water Utility and Sewer Utility.
28. Closed Session Per Section 19.85 (1) (C) Wisc. Stats. Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, **specifically to discuss recommendations from the Employee Committee on hiring for open Clerk/Treasurer's position and 2021 Budget; specifically to discuss wages and compensation for Village Employees.**
29. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to invite non-committee members, Christie Erikson, Clint Penney and Rick Golz, whose presence are necessary for the business at hand during closed session. Motion carried 7-0.
30. Motion was made by Trustee Schauer, seconded by Trustee Lageman to go into Closed Session. Motion carried 7-0.

CLOSED SESSION

31. The Board reconvened into open session. The Board announced action taken in closed session: They are requiring all employees to punch timecard (including cleaning personnel), allow employee Rick Golz to carry over vacation time, increase IRA to \$200 per month for full-time employees and for the open Clerk/Treasurer position, they chose two possible candidates to offer the position to.

The following wages for 2021 were approved during closed session:

Clint Penney and Rick Golz received a flat increase of \$2.00 bringing their wage to \$25.25/hour.

Randy Geiger received a flat increase of \$2.00 bringing his wage to \$23.00/hour.

Christie Erikson received a flat increase of \$1.75 bringing her wage to \$19.00/hour.

Pam Leichtman (cleaning) will remain the same as 2020 - \$45 per cleaning.

32. Date of Public Hearing was set for Monday, December 7, 2020 at 7:00 pm with Board meeting to follow.
33. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to adjourn. Motion carried 7-0. Meeting was adjourned at 9:30pm.

Christie Erikson, Deputy Clerk-Treasurer